



# ASCOT HIGH SCHOOL

Sector 1 North, Greater Portmore, St. Catherine

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Chairman: Dona Stewart Sykes Principal: Mr. Shannell Talbert Vice-Principal: Mrs. Heather Boyd-Cunningham

## CALENDAR OF EVENTS (January – August 2024)

Date	Event
<b>JANUARY</b>	
January	Late CXC Examination fee payment deadline
January 03	Office reopens
January 5	Support Staff Meeting and Professional Development for Administrative Staff and Support Staff (HEART/NTA)
January 8	School Resumes ( <i>Staff only</i> )
January 8	General Staff Meeting @ 9am – 10am
January 8	General Staff Meeting - 8:30am - 10:00 am ( <i>All members of staff</i> ) Dispute Resolution foundation Presentation (PD) @10 am-12 noon
January 9	School Resumes ( <i>Staff &amp; Students</i> )
January 9	New Teachers Meeting ( <i>2 years and less</i> )
January 12	Deadline for Form teachers and Subject Teachers to Write on Reports
January 16	E- Portfolio Training by Mentors begins Working Group Committee Meeting
January 17	Deadline for Grade Supervisors to Write on Reports
January 23	Senior Staff Meeting
January 24 – 29	Inter House Netball Completion
January 30	Seminar for Grades 10-13 Students on Exam Preparation
January 30	General Staff Meeting
<b>FEBRUARY</b>	
February 1	Parent Consultation Day (Report Day)
February 2	Parent Consultation (Report Day)
February 2	Deadline for ALL SBAs
February 5	Cross Country Race
February 6	Operation CLASS – Meeting with Parents for truancy students
February 6-7	Pre –Sports Activities
February 12-13	Annual Sports Day
February 14 -16	Mid-term Break
February 14	Black and Bougie
February 14	Red Cross Event
February 15	Professional Development for All Staff
February 19	School resumes
February 19	APSE Reading Programme Begins
February 19-27	Sessional Test 1
February 20	Department Meeting
February 20	Grade 9 Career Sensitization Day
February 23	Jamaica Day ( <i>Humanities &amp; Performing Arts Dept.</i> )
February 27	Grade Supervisors Meet with Form Teachers
February 28- March 15	Mock Examinations
February 28	Grade 7 & 8 Field Trip Day
February	Taekwondo/Karate Tournament
<b>MARCH</b>	
March 5	Working Committee Group Meeting

March 12	Senior Staff Meeting
March 10	Grade 9 Trip ( <i>Humanities</i> )
March 19	Department Meeting
March 18	Formative Appraisals Begin
March 21	Parent Staff Association Meeting (Online)
March 25 – 29	Mathematics Week Celebration
March 26	Dress for Success Day ( <i>Grades 11, 12 and 13</i> )
March 27	Annual Prize-giving Exercise
March 28 – April 5	Easter Holidays
<b>APRIL (Autism Month)</b>	
April 8	School Resumes
April 9	Department training Day
April 16	CSEC & CAPE Examination Begin
April 16	Mentorship Training
April 22 – 27	Administrative Professional Week
April 23	Grade Supervisors Meet with Form Teachers
April 24	Administrative Professional Day
April 22 – 27	Sessional Test 2
April 30	Staff Training
<b>MAY (Childrens' Month)</b>	
May 6 - 10	Education Week
May 7	Working Group Committee – Planning for 2024/25 Academic Year
May 8	Teachers Day
May 14	Senior Staff Meeting
May 15	Subject Selection Meeting with Grade 9 Parents
May 13 – 16	Sessional Test 2 [Practical]
May 13 – 17	Interform Grades 7, 8 & 9 Quiz Competitions
May 13	Summative Appraisals Begins ( <i>for beginning teachers</i> )
May 21	Department Meeting
May 22	Professional Development for All Staff
May 22 - 24	Mid-Term Break
May 27	School resumes
May 28	Academic Staff Meeting
May 31	Children's Day Celebrations
<b>JUNE</b>	
June 4	Deadline for Submission of Examination Scripts
June 3	Summative Appraisals Begins for All Other Staff
June 17	Examination Preparation Tips (ZOOM)
June 18	End of Year Examinations Begin
June 28	End of Examinations
June 28	Summer Jam
<b>JULY</b>	
July 1	Meeting with Grade 10 Parents
July 2	Working Group Committee Meeting (Planning for the 2024/25 Academic Year)
July 5	Last Day for Teachers to Sign
July 12	Deadline for Form teachers & subject teachers to Write on Reports
July 19	Deadline for Grade Supervisors to Write on Reports
July 29-31	Distribution of Reports
<b>AUGUST</b>	
August 1-6	Administrative Office closes

August 8 -18	Professional Development Days JTC
August 19	Final class list prepared
August 27	New Teachers Meeting
August 28	Senior Staff Meeting (Planning session)
August 29	General Staff Meeting (Academic, Administrative & Ancillary)
August 30	Department Meeting @ 8am
August 30	Form Teachers Meeting @11am
<b>SEPTEMBER</b>	
September 2	Grades 13 Students Resume ( <i>to be integral in the orientations</i> )
September 2	Grade 7 Orientation @ 7:30 am
September 3	Grade 10 Orientation @ 7:30 am
September 4	Grade 11 Orientation @ 7:30 am
September 5	Grade 8 Orientation @ 7:30 am
September 6	Grade 9 Orientation @ 7:30 am
September 9	Classes Start for All Students 7 - 11 @ 7:30 am
September 11	Sixth Form Students Orientation @ 7:30am
September 16	Classes Resume for All Sixth Form Students @ 7:30am

**“EMPOWERING MINDS, SHAPING FUTURES - TOGETHER WE INSPIRE GREATNESS IN EVERY CLASSROOM”**